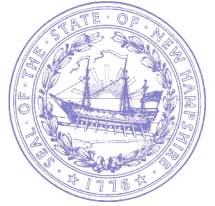




The State of New Hampshire
Department of Environmental Services



Michael P. Nolin
Commissioner

Dear Agency Director/Applicant:

The Department of Environmental Services would like to inform you on the current responsibilities of a **non-transient/non-community public water system** as defined in the New Hampshire Safe Drinking Water Act and NH Administrative Rules Env-Ws 300. Any child care agency which is licensed for 25 or more children, operates during 6 or more calendar months of the year, and which has an independent, on site, water supply source, (in other words, is not on a town or city water supply), is considered to be operating a **non-transient/non-community public water supply system**. For additional information, please refer to the Environmental Fact Sheet WD-WSEB-14-2, Overview of Responsibilities or Operating a Public Non-transient/Non-community Water System. The Environmental Fact Sheet 14-2 is now available on line at <http://www.des.state.nh.us/factsheets/ws/ws-14-2.htm>.

All **non-transient/non-community** water systems are required under state and federal law to:

- 1) Regularly monitor for bacteria. A system is initially required to monitor quarterly for bacteria. After a year, a system may be eligible to reduce bacteria monitoring to twice a year. Analysis of each bacteria sample costs \$10.00 at the State Laboratory.
- 2) Sample for lead and copper as required under the Lead & Copper Rule. This entails, on average, 5 samples taken twice during the first year. Analysis of each sample costs \$20.00 at the State Laboratory. Again, depending on results, the subsequent number of required samples may vary.
- 3) Conduct chemical monitoring. The cost is approximately \$1500.00 per well (or per blended sampling point) for the first year. Subsequent years sampling is reduced unless containments are detected which may increase sampling frequency and costs. Provided the system is in compliance with state and federal laws, waivers may be obtained that will considerably reduce sampling requirements and costs.
 - A schedule is assigned once a system is enrolled in the NH Public Water System Program. A Master Sampling Schedule will be mailed to you which specifies your sampling requirements. The master sampling schedules and all analysis request forms are available on line at http://www.des.state.nh.us:1522/des/ONESTOP.WSEB_INVENTORY_RPT.SHOW_PAR_MS.
 - *Note: All sample analysis must be conducted by a properly certified/accredited laboratory.*
 - *You will also be required to maintain copies of the sampling records on site.*
- 4) Undergo a sanitary survey (or water system inspection) once every three years. The DES staff conducts the survey at no cost to the water system.
- 5) Pay an annual Permit to Operate fee. This fee is currently \$150.00 for non-transient/non-community systems.
- 6) Retain a NH certified water system operator. To meet this requirement, the owner(s) may hire a NH certified operator, may become certified by taking the examination, or may have an

individual associated with the water system become certified. The cost of the very small systems grade CIA examination is \$50.00. The renewal period for certification is two years and the renewal fee is \$50.00. Within each two-year renewal period, a minimum of five hours continuing education is required to maintain certification.

If your childcare agency meets the criteria in the first paragraph of this letter, and/or if you have any questions, you should direct your call to Linda Thompson by email at lthompson@des.state.nh.us or at (603) 271-3544. Questions regarding your license should be directed to the Child Care Licensing Bureau (603) 271-4624.

Sincerely,

A handwritten signature in black ink, appearing to read "Linda Thompson", written over a horizontal line.

Water Supply Engineering Bureau
Manager of Land Resource Programs